

Recycling and Waste Strategy Cabinet Panel

Draft Terms of Reference

January 2013

Background

The councils current recycling and waste strategy has been prepared following the principles agreed by Cabinet in October 2007 and consultation with stakeholders. It sets out the direction for the Waste Management services up to 2016. The strategy was prepared taking account of national guidance (Waste Strategy for England 2007) and the 'principles and policies' set out in the Integrated Municipal Waste Management Strategy for Staffordshire and Stoke-on-Trent (2020 Vision).

The service under went a major redesign in 2010, with the introduction of weekly food waste collection, fortnightly garden, residual and kerbside recycling of paper, card, plastic, cans and textiles. Due to residents and staff commitment to the service this has seen an increase in recycling from 27% in 2008/9 to 51% in 2011/12, as well as a reduction in residual waste by over 35%. Over the same period it has been possible to provide a more financially efficient service. The service has been recognised on a national basis and has won five national awards and been nominated in a number of others over the last couple of years, due to the design and standard of the service.

Aims

The aim of the Recycling and Waste Cabinet Panel is to review the current recycling and waste service; and to investigate discuss and develop recommendations for the direction and structure of the recycling and waste service post 2016 for 7 to 14 years.

Objectives of the group

The objective of the group is to progress the project in accordance with the timescales indicated in the table below to ensure that there is no risk to the continuity of collection services in July 2016 when current arrangements terminate.

Tasks	2012	2013				2014				2015				2016	
	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2
Formation Cabinet Working Group															
Review of Collection and Treatment Options															
Consultations of Collection and Treatment Options															
Determination of Collection and Treatment Options															
Development of service design															
Procurement of Services															
Implementation of Service															
Start of New Collection Service (6th July 2016)															

This group will be an integral part of the development of the future waste strategy for the borough. The group will be involved in visiting other local authorities and treatment facilities to look at the benefits and weakness of other collection and treatment systems. These visits will enable Members to be well informed when considering the future direction for the Councils recycling and waste services. It is proposed that the Cabinet Panel will be involved throughout the process ie to implementation of service. Recommendations from the Cabinet Panel will be put forward to the relevant Scrutiny Groups and ultimately Cabinet for decision making.

Membership

The Panel will be made up of Members and supported by Officers from the Council. The representation from Members will be made up proportionally as per the Council current political balance. Group Leaders nominated the following Members from their respective groups who will form the Panel. Membership of the Cabinet Panel will be:-

- Portfolio Holder for Environment and Recycling (Chair)
 - Cllr Ann Beech
- Three Members from the Labour Group
 - Cllr Sandra Hambleton
 - Cllr Reginald Bailey
 - Cllr Sophie Olszewski
- Two Members from the Conservative Group
 - Cllr Andrew Fear
 - Cllr David Loades
- One Member from the Liberal Democrat Group
 - Cllr Marion Reddish

Officer Support

- Executive Director for Operational Services
 - Mr Dave Adams
- Head of Recycling and Fleet Services
 - Mr Trevor Nicoll
- Other Officers as required.

Behaviours

It is important that all Members sitting on the Cabinet Panel have strong interest in the social and environmental issues and challenges involved in the development of a modern waste and recycling service.

- Being open and honest with the members of the team, both in meetings and outside.
- Be willing to contribute opinions and challenge constructively and accept challenge.
- Build relationships which respect individual and political differences.
- Bringing a solutions focussed attitude to the table
- Recognise personal development priorities and seek improvement opportunities.

Frequency and location of meetings

Daytime or evening meeting will be required to support the formulation of the new strategy; these are like to be 6 to 8 weekly intervals throughout the process.

During the first half of 2013 there will be a requirement to attend 6 to 8 visits. Due to the nature of these visits they will have to be undertaken during the day.